

ONLINE BOOKING APPLICATION FORM

Name: Mr / Mrs / Ms / Other:	Membership No.
<input type="text"/>	<input type="text"/>

I confirm that I am aged 11 years and over and agree to abide by the conditions of use for online booking. I understand that I must report to Reception on arrival to confirm my attendance (by collecting an attendance ticket) and pay any booking fees due. I understand that failure to do this for all activities may result in a Penalty Fee.

Signed: Date:

PLEASE RETURN THIS SIGNED FORM TO RECEPTION TO OBTAIN YOUR BOOKING PASSWORD

Online Booking - Conditions of Use

- Members agree to abide by the Conditions of Use for online booking.
- Online booking is available to all Sports Club members aged 11 and over.
- To register, members must complete the Online Booking Application Form, and return it to Sports Club Reception. Members will be given a password to allow access to the booking portal on the club website. Booking can then be accessed online, following the procedure on the Sports Club website.
- Junior members aged 11 and over may book free of charge activities only. Junior members cannot book for Team Sports or Indoor Tennis.
- When booking online, members are able to book one session per sport, per day, unless bookings are made on the day, or the day before. A maximum of 5 unpaid bookings can be held at any one time.
- Members agree to pay a penalty fee of £5.00 if they fail to turn up, fail to collect their attendance ticket from Reception, or fail to cancel with a minimum of 24 hours notice. The penalty fee for Team Sports is £20.00. The penalty fee for Indoor Tennis is £10.00.
- The penalty fee is payable within 7 days of the date of the missed session. A letter will be sent advising the amount due. Payment can be made to Reception in person, or over the phone using card payment. The system will not allow you to make further bookings if a no-show penalty is unpaid on your account for more than 7 days.
- Members wishing to cancel due to unforeseen circumstances, (including adverse weather conditions in relation to outdoor Tennis,) should contact Reception on the day of the session.
- There is no automatic penalty for Squash. However, management reserves the right to spot check Squash attendance and issue penalty fees for no-shows.
- Squash, Outdoor Tennis and Badminton are free of charge to book. Team Sports and Indoor Tennis are chargeable. Prices will be published in the Club literature.

Office Use

Password Issued

Y/N

Staff initials